



Career and Technical Education Committee
Maine State Board of Education
Minutes of the January 13, 2014 Meeting

The Career and Technical Education Committee held a meeting on Monday, January 13, 2014, at the Department of Education in Augusta. The following were present: Committee Chair Steven Pound; Peter Geiger; and Kristin Bishop by phone (Board Members); Margaret Harvey; Donna Tiner (Department of Education).

Call to Order

Steve Pound called the meeting to order at 8:00 AM.

Financial Report – Donna Tiner

- Donna presented the Carl D. Perkins Report for the period ending December 31, 2013. The Committee reviewed the report that will go before the State Board for approval at the January 15, 2014 monthly meeting.

MOVED by Kristin Bishop, seconded by Peter Geiger, and unanimously voted by those present for the Career and Technical Education (CTE) Committee to request that the State Board approve the Quarterly report for the period of October 1, 2013 through December 31, 2013, with totals from July 1, 2013, of the State of Maine Five-Year Plan for Career and Technical Education under the Carl D. Perkins Career and Technical Education Act of 2006 (P.L. 109-270)

George Briggs CTE Fund – Meg Harvey

The State Board of Education's Career and Technical Education Committee recommends to the State Board of Education any and all pertinent materials so that the State Board may perform its duties, including its fiduciary responsibilities, as the agency responsible for the administration and oversight of the state career and technical education (CTE) program.

The committee oversees the George M. Briggs Award. It reviews proposals to make recommendations for the approval of programs to enhance career and technical education to the State Board of Education. With State Board approval, the Commissioner of Education may draw from a special account designated "George M. Briggs Fund" to support recommended proposals.

The George M. Briggs Trust Fund was established under Article 4 of the will of George Millett Briggs of Turner, in Androscoggin County, Maine. Under the terms set forth in the will, the Commissioner of Education is to disburse the net income of the fund for "special purposes" in the field of career and technical education (applied technology). Such "special purposes" must "first meet the approval of the majority of the Maine State Board of Education." The fund must be used "with a view of enabling the young people of Maine to be qualified to become self-supporting and useful citizens of the State."

Beginning in 1999 the State Board of Education determined that the George M. Briggs grant

would be awarded annually to the Maine Association of Vocational Educational Administrators (MAVEA) to assist with the Maine Learning Results Curriculum Integration project. During the past several years the funds have been granted to the Maine Association of Career and Technical Education (MACTE) – formerly MAVEA - to provide statewide professional development for career and technical education directors, teachers, and staff; CTE staff training; and CTE standards development.

Grant awards to MACTE for past 5 years:

FY 15 - Grant award = \$30,000

FY 14 - Grant award = \$30,000

FY 13 - Grant award = \$30,000

FY 12 - Grant award = \$25,000

FY 11 - Grant award = \$25,000

MOVED by Peter Geiger, seconded by Kristin Bishop, and unanimously voted by those present for the CTE Committee to request that the State Board approve the Annual George M. Briggs grant for the period of July 1, 2013 through June 30, 2014 awarded to MACTE for support of secondary CTE in Maine.

Career and Technical Education Update – Meg Harvey

- OSHA Training - At the February CTE Committee meeting and the monthly State Board meeting, Shawn Lagasse will present on the CTE OSHA Training in the past and what is happening this year.
- Comprehensive School Review Documents – CTE schools may choose their school review from either the MDOE or the New England Association of Schools and Colleges (NEASC). At the March CTE Committee meeting, Dwight Littlefield will report on the school review documents and the process they use for CTE schools. By law, all CTE schools need to be reviewed.
- Seeds of Peace Project – This is a federal organization that brings students together. Meg will bring a proposal forward to the April Committee meeting.
- Early College Programs (Bridge Year)

Implementation Grant			
School	BYES Contract	Grant Application	
Bangor-UTC (2 Programs)			
Ellsworth-HCTC		X	
Houlton-Region 2	<i>Signed by school, not BYES</i>	X	
Rockland-Mid-Coast	<i>Signed by school, not BYES</i>	X	
Waterville-MMTC	<i>Signed by school, not BYES</i>	X	

Planning Grant			
School	BYES Contract	Grant Application	

Dexter-TCTC	<i>Signed by school, not BYES</i>	X	
Farmington-Foster Tech.		X	
Lewiston-LRTC			
Lincoln-Region 3		X	
Portland-PATHS			
Sanford-SRTC			
Skowhegan-SCTC		X	

Handouts at Meeting (copies in file):

- Exhibit for January 15, 2014 State Board of Education Meeting requesting approval of the Quarterly Report of the Maine Carl D. Perkins Grant as authorized under the Carl D. Perkins Career and Technical Education Act of 2006 (P.L. 109-270)
- Carl D. Perkins Report for the period ending December 31, 2013.
- Briggs Budget / Rider A-Specifications of Work to be Performed
- Early College Programs (Bridge Year)

The Committee had a conversation regarding the best day/date and time to meet each month and the decision is to meet at 8:00 AM the Monday prior to the monthly State Board meeting. Mary will revise the Board meeting calendar and send to all Committee members.

The next Career and Technical Education Committee meeting is scheduled for Monday, February 10, 2014 at 8:00 AM. The meeting will be held in room 538 of the Cross State Office Building.

Meeting adjourned at 9:05 AM.